

# CPUA Meeting Agenda and Minutes for the Town of Carney

The Board of Trustees for the Carney Public Utilities Authority will meet at 6:00pm on Thursday December 14<sup>th</sup>, 2023, at the Community Center.

Any person addressing the Council has three minutes to express their concerns and/or opinions.

**Call to Order:** The Meeting was called to order by Vice Mayor Greg Wolfe at 7:10pm.

## Roll Call of Members

**Present:** Jason Hubach, Constance Wallace, Greg Wolfe

**Absent:** Darrel Gibbs

### 1. Discussion and possible action to approve the minutes to the previous meeting(s).

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to approve the minutes from the previous special meeting, Dec 1<sup>st</sup>, 2023.

Yea: All    Opposed: None

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to approve the minutes of the previous meeting on November 13<sup>th</sup>, 2023.

Yea: All    Opposed: None

### 2. Discussion and possible action regarding the CPUA Report given by Ginger Mendenhall.

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to approve the CPUA Report given by Ginger Mendenhall.

Yea: All    Opposed: None

### 3. Discussion and possible action to purchase a saw and blade from Kinnunen (Quote # 91010) in the amount of \$1368.68.

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Constance Wallace to approve the purchase of the saw and blade from Quote # 91010, in the amount of \$1,368.68, to be split equally between the General Fund, CPUA, and CMDTA. The CMDTA amount of the purchase cost to be \$456.22.

Yea: All    Opposed: None

### 4. Discuss and take possible action to approve any Contractor Pay Applications, Engineering Invoices and/or Change Orders for Project CA-19-01 Rural Development Wastewater System Improvements.

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Constance Wallace to approve the Contractor Pay Application No. 3 for Project CA-19-01, in the amount of \$73,404.48.

Yea: All    Opposed: None

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Jason Hubach to approve the Invoice # CA-19-01-15 from Infrastructure Solutions Group, LLC, in the amount of \$4,750.00.

Yea: All    Opposed: None

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Jason Hubach to approve Change Order No. 4 for Project # CA-19-01 with Hammer Construction Inc.

Yea: All    Opposed: None

**5. Discussion and possible action to go into executive session pursuant to 25 Oklahoma Statue, section 307 to discuss the employment, hiring, appointment, promotion, demotion, discipling, or resignation of the CPUA Water Clerk.**

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to go into the executive session to discuss the employment of the CPUA Water Clerk.

Yea: All    Opposed: None

**6. Discussion and possible action to return to Open Session.**

A motion was made by Jason Hubach, Constance Wallace to return to Open Session.

Yea: All    Opposed: None

**7. Discussion and possible action regarding the employment, hiring, appointment, promotion, demotion, discipling, or resignation of the CPUA Water Clerk.**

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Jason Hubach to change Emily Anderson’s employment status to full time at 35 hours per week with pay rate at \$16.00/hour for an annual salary of \$29,120.00.

Yea: All    Opposed: None

**8. Discussion and possible action to approve vendor invoices.**

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to approve the vendor invoices.

Yea: All    Opposed: None

**9. New Business (any matter not known about, or which could not have been reasonably foreseen prior to the time of posting this agenda).**

No action.

**10. Discussion and possible motion to adjourn.**

A motion to adjourn the meeting was made by Constance Wallace, 2<sup>nd</sup> by Jason Hubach.

Yea: All    Opposed: None

**The Meeting was adjourned at 7:49pm.**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_